

# WORK LIFE

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## Faculty Recruitment & Relocation Service

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Columbia University recognizes that relocation is often stressful and that it can impact your whole family, including your spouse or same-sex domestic partner, children, parents and others. Columbia offers services that help faculty through the relocation process. The Faculty Recruitment and Relocation Service provides assistance with finding child care and schools, elder care, housing and employment opportunities for your spouse/domestic partner. Additionally there are a variety of housing program and services to assist you, whether you are looking to rent, lease, or buy a home.

### Housing

The following programs are available to assist Columbia faculty with housing.

- The **Housing Information and Referral Service** provides individual consultations on renting or purchasing apartments and homes within commuting distance of Columbia University campuses. The service is available to all faculty, including faculty being recruited to the University, and to all other Columbia University employees.
- **University Apartment Housing (UAH)** provides rental or lease apartments for eligible Officers of Instruction, Research, and Libraries.
- **Visitor Housing** may be available on campus for parents, alumni, and guest affiliates of Columbia.
- **The Provost's Housing Assistance Program (HAP2)** provides funds to help eligible faculty purchase or rent a property in the area. There are three components to the program – **an Income Supplement** , **a Forgivable Loan** , and **a Shared Appreciation Second Mortgage** .

For additional information about other housing policies for Faculty, please refer to the [memo dated May 9, 2013 on the Provost's website](#) .

- The **Affinity Lending Program** may help the people of Columbia University finance the purchase of a home through arrangements with Bank of America and ICC.

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## Quick Links

[Colleges and Universities Within a \(approximate\) Two-Hour Driving Commute From Columbia University](#)

[Resource for Faculty/Administrators Involved in Faculty, Researchers, & Postdoc Recruitment Efforts](#)

Columbia offers dual career services to assist the accompanying spouses/partners of newly recruited faculty with the challenges of conducting academic and non-academic job searches in a new location.

For non-academic careers, we offer job market assessments, individual consultations and referrals through a network of experienced career services, human resources and other professionals in the Columbia community.

Spouse/partner dual career services are provided as a resource only, and do not create an entitlement to nor guarantee employment. Spouses/partners are eligible for services and resources during a six month window and can access the program for up to one year from the faculty hire date.

Additional resources available:

- For academic and non-academic careers in the greater New York metropolitan area and southern Connecticut: [HERC \(Higher Education Recruitment Consortium\)](#)
- For non-academic careers at Columbia University: [JAC \(Jobs at Columbia\)](#)
- For academic careers in Columbia University: [RAPS \(Recruitment of Academic Personnel System\)](#)
- For a list of colleges and universities within a (approximate) two-hour driving commute from Columbia University's Morningside campus please view the following [document](#).

For more information and to access the Dual Career Service, contact the [Office of Work/Life](#).

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#### School, Child Care, and Elder Care

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- The **School & Child Care Search Service** provides written materials and personal guidance to parents exploring all types of child care and educational opportunities within public, parochial, independent, and special needs schools.
- **Adult and Elder Care Services** are provided through the Employee Assistance Program (EAP). The EAP provides a range of specialized services, including short-term counseling, to help you and your household members with the management of adult/elder care responsibilities. For more information about elder care support for relocating faculty, email the [Office of Work/Life](#) .

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**Last Updated:** 12/14/15